



**NOTICE OF THE ANNUAL GENERAL MEETING TO BE HELD AT  
THE MIDLANDS AIR MUSEUM, ROWLEY ROAD, COVENTRY CV3 4FR  
ON SATURDAY 14<sup>th</sup> MARCH 2026, COMMENCING AT 2.00 PM**

Dear Colleague,

This is an important event in the FMES calendar, and we ask that members give consideration to sending delegates to represent them at the meeting.

The AGM will be held on Saturday 14th March at the Midlands Air Museum, Rowley Road, Coventry CV3 4FR. Information about the venue is available at [Midland Air Museum - Incorporating The Sir Frank Whittle Jet Heritage Centre](#)

The museum will be open from 10.00 am, with free entry for delegates to explore the displays, galleries and exhibits.

The awards and the AGM will be held in the meeting room, located outside the main museum.

The Federation Trophy and Polly Model Engineering awards for young engineers will be presented at 12.00 pm prior to the AGM.

A buffet lunch will be available to delegates at 12.30 pm, followed by a workshop session on Safeguarding, and the formal business of the AGM will commence at 2.00 pm.

Please confirm the name of your delegate(s) attending or register apologies for absence, not less than 10 days prior to the meeting to [peter.squire@fmes.org.uk](mailto:peter.squire@fmes.org.uk)

Synopsis of the AGM Agenda.

- ❖ To receive and approve the minutes of the AGM held on 1<sup>st</sup> March 2025
- ❖ To receive the accounts for the year ending 31<sup>st</sup> December 2025
- ❖ To appoint the independent examiner of accounts for 2026
- ❖ To receive reports of the directors
- ❖ To confirm the appointment of the Directors for 2026
- ❖ To transact any other business relevant to an AGM, details of which have been received in writing by the secretary seven days or more before the date thereof.

I look forward to welcoming all delegates to the meeting.

*Peter Squire*

Secretary  
Federation of Model Engineering Societies

### **Notes to the Notice of the AGM**

1. The formal agenda and other supporting documentation for the meeting will be available to all members not less than 4 weeks before the meeting.
2. A member of the Federation of Model Engineering Societies is entitled to appoint a proxy to exercise all or any of their rights to attend, speak and vote at the meeting. The latest date for registration of a proxy to be received by the secretary is Friday 6<sup>th</sup> March 2026
3. Any proposals for resolution or items of relevant business must be lodged in writing with the secretary no later than Friday 6<sup>th</sup> March 2026

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### **Other information**

Confirmation of delegates attending in person is important for the catering arrangements to ensure adequate refreshments are available.

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### **The programme of events for the day**

All events will take place in the café area on the first floor of the main building.

10.00 am – 2.00 pm	Opportunity for delegates to visit the Museum
12.00 pm	Welcome from the Chairman
12.05 pm	Federation Trophy and Polly Prize
12.30 pm	Buffet Lunch
1.00 pm	Safeguarding
2.00 pm	AGM
3.00 pm	Close from Chairman

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### **About the venue**

The museum is open from 10.00 am, with free entry for delegates

#### **Parking**

The Museum has ample free parking.

#### **Dogs**

Well behaved dogs are welcome on a lead in outdoor areas of the museum.

Poops to be scooped.