



Appointment of proxy

All clubs and societies that are members of the Company during the 2023 membership year may exercise their right to vote by proxy. A person holding a member's proxy has the right to attend the AGM, to speak and vote at the meeting and any adjournment thereof.

In accordance with Companies Acts and Article 22 of the Federation's Articles of Association, **notice of appointment of a proxy must be received at the registered address of the Company not less than 48 (working) hours before the start of the meeting.** i.e. 5 days not including weekends. Notices received after this time will not be registered.

Please read the notes on the following page before marking any boxes with an X

Section 1 – Member's details

.....(name of club/society)

Section 2 – Appointment of a proxy

A. The Chairman of the meeting ☐ (mark box with an X)

B. If not the Chairman of the meeting, write the full name of the person to be appointed.

.....(name of person)

of.....(name of organisation)

to vote in our name and on our behalf at the Annual General Meeting of the company to be held on 2nd March 2024 and at any adjournment thereof.

Section 3 - Authorisation

.....(signature).....(print name)

Chairman/Secretary (please delete as appropriate) Signed on20.....

For Company Secretary use only

Date form received

Member eligibility Y / N

Officers check Y / N

Accept / Reject

info@fmes.org.uk 01327 342167 **www.fmes.org.uk**

A private company, limited by guarantee, registered in England and Wales, No. 9002737
Registered Office: 18 Wakefield Way, Nether Heyford, Northants, England, NN7 3LU

Notes on the completion of the 2024 AGM Proxy Form

Please read carefully, as incorrectly completed forms cannot be accepted.

All organisations that are fully paid-up members of the Company during the 2021 membership year may exercise their right to vote by proxy.

A person holding a member's proxy has the right to attend the AGM, to speak and vote at the meeting and any adjournment thereof.

Section 1 – Member's details

The name of the club/society must be as it appears in the Company's records.

Section 2 – Appointment of proxy

- a. If it is your choice to appoint the Chairman of the meeting as your proxy, mark the box in Section 2 with an **X**

OR

- b. If it is your choice to appoint a person other than the Chairman of the meeting write the name of the person in **BLOCK CAPITALS**

Your proxy will be able to speak and vote on your behalf on any resolutions that may be accepted during the meeting.

If you leave Section 2 blank your voting instructions in Section 3 will be deemed to be your only instructions.

Section 3 - Authorisation

The form must be signed and dated and be received at the registered address of the Company by 5.00pm on Friday 23rd February 2024 for it to be registered.