



**NOTICE OF ANNUAL GENERAL MEETING TO BE HELD ON
SATURDAY 12th MARCH 2022, COMMENCING AT 2.00 PM
AT THE AVONCROFT MUSEUM OF HISTORIC BUILDINGS, BROMSGROVE**

Dear Colleague,

This is an important event in the FMES calendar, and we ask that all of our members give consideration to nominating delegates to represent them at the meeting.

This year, attendance will be possible either in person at the venue, or on-line by joining the meeting via Zoom Video Conferencing. While the video link will provide an opportunity for delegates from across the country to participate, I look forward to meeting many delegates in person as Avoncroft.

Although the AGM is the main event for the day, there are other events scheduled as well, please come along to support and contribute to those as well. Information about these is included in the accompanying notes.

Please confirm the name of your delegates attending the venue not less than 10 days prior to the meeting and for those attending by Zoom Video Conferencing please advise their name and email address not less than 72 hours prior to the meeting to peter.squire@fmes.org.uk

Synopsis of AGM Agenda;

- ❖ To receive and approve the minutes of the 2021 AGM
- ❖ To receive the accounts for the year ending 31st December 2021
- ❖ To receive and adopt the Independent Examiner's report on the accounts
- ❖ To appoint the independent examiner of accounts for 2022
- ❖ To receive reports of other officers
- ❖ To confirm the appointment of the Board of Directors and committee members for 2022
- ❖ To transact any other business relevant to an AGM, details of which have been received in writing by the secretary seven days or more before the date thereof.

I look forward to welcoming all delegates to the meeting.

Peter Squire

Hon. Secretary
Federation of Model Engineering Societies

Notes to the Notice of the AGM

1. The formal agenda and other supporting documentation for the meeting will be sent to all members not less than 4 weeks before the meeting.
 2. A member of the Federation of Model Engineering Societies is entitled to appoint a proxy to exercise all or any of their rights to attend, speak and vote at the meeting. The latest date for registration of a proxy to be received by the secretary is Friday 5th March 2021
 3. Any proposals for resolution or items of relevant business must be lodged in writing with the secretary no later than Friday 26th February 2021
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Other information

Confirmation of delegates attending in person is important for the catering arrangements to ensure adequate refreshments are available.

The venue is adjacent to the Bromsgrove Society of Model Engineers who will be pleased to welcome visitors for a visit or to use their tracks, from 9.00 am to 12.30 pm.

The Society has a 5", 3 ½" and 2 ½" gauge raised track, with Gauge 1 and 16 mm narrow gauge tracks also available for running.

Please visit <https://www.bromsgrovesme.co.uk/home/> for details or contact the society via info@bromsgrovesme.co.uk

The full programme of events for the day is as follows;

9.30 am Bromsgrove MES open for visitors. Tracks available for running
The Avoncroft Museum is also open to delegates and their families.

The following events will take place in the New Guesten Hall in the grounds of the museum.

12.00 pm Welcome from the Chairman
12.05 pm Federation Trophy & awards for young engineers
12.30 pm Buffet Lunch served
1.15 pm Working lunch workshop - 'Sustaining the hobby, Young Engineers'
2.00 pm Annual General Meeting
3.30 pm Insurance update from Martin Levers from Walker Midgley, followed by questions/discussion
4.30 pm Close from Chairman

Arrangements are in hand for Zoom Video access to the morning and afternoon sessions of the meeting – 11.45 am to 12.30 pm and 1.15 pm to close

Links and passcode's will be supplied to delegates registering for video access.

About the venue

Avoncroft Museum of Historic Buildings, Stoke Heath, Bromsgrove, Worcestershire, B60 4JR

Information about the venue may be found at <https://avoncroft.org.uk/>

Avoncroft Museum is a 19-acre open-air site of historic buildings.

The buildings are linked by wide gravel paths and there are well positioned benches around the grounds. The site is mostly flat, although there is one steep hill to the ice house.

Although closed to the general public on the 12th March, AGM delegates will have access to most of the museum.

Parking

The Museum has ample free parking and an overflow parking area for use on busier days. Disabled parking bays are available close to the Museum entrance.

Dogs

Well-behaved dogs are welcome to visit the Museum but must be kept on leads at all times.
